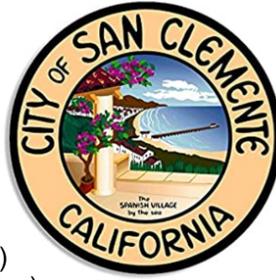


1. Unsearchable Item File

Documents:

[UNFOUND.PDF](#)



5:00 p.m. - Closed Session (Special Meeting)  
5:30 p.m. - Business Meeting (Regular Meeting)

Mayor Knoblock  
Mayor Pro Tem Enmeier  
Councilmember Cabral  
Councilmember Loeffler  
Councilmember Wu

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*Information concerning City Council Meeting protocols and procedures is contained at the end of this agenda.*

### **MISSION STATEMENT**

*The City of San Clemente, in partnership with the community we serve, will foster a tradition dedicated to:*

*Maintaining a safe, healthy atmosphere in which to live, work and play;*

*Guiding development to ensure responsible growth while preserving and enhancing our village character, unique environment and natural amenities;*

*Providing for the City's long-term stability through promotion of economic vitality and diversity...*

*Resulting in a balanced community committed to protecting what is valued today while meeting tomorrow's needs.*

### **CALIFORNIA ENVIRONMENTAL QUALITY ACT**

The California Environmental Quality Act ("CEQA") is the state law that requires the City to evaluate and document the potential environmental consequences of discretionary decision. (See, California Public Resources Code Sections 21000-21189.3; and the "CEQA Guidelines" at California Code of Regulations Title 14, Division 6, Chapter 3, Sections 15000-15387). For each item that requires a CEQA determination by the City Council, there is a reference to that determination on this agenda, and more information regarding the CEQA analysis is included in the documents that accompany this agenda. To the extent that City staff determines that particular items are not subject to CEQA, there will be no indication of a CEQA action on this agenda.

### **DISCLOSURE OF CAMPAIGN CONTRIBUTIONS**

Pursuant to Government Code § 84308, City Council Members are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the City Council Member received more than \$500 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the City's decision on the agenda item since January 1, 2023. Members of the City Council who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$500 to a City Council Member since January 1, 2023, are required to disclose that fact for the official record of the subject proceedings. Disclosures must include the amount of the campaign contribution and identify the recipient City Council Member and may be made either in writing to the City Clerk before the agenda item or by verbal disclosure during consideration.

**CLOSED SESSION (SPECIAL MEETING 5:00 P.M.)****A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**

Existing litigation pursuant to Government Code Section 54956.9(d)(1)  
Number of Cases: 1

Case Name: *VM Development II, LLC v. City of San Clemente*  
Orange County Superior Court Case No.: 30-2025-01512943-CU-WM-CJC

**BUSINESS MEETING (REGULAR MEETING 5:30 P.M.)****CALL TO ORDER**

**INVOCATION – Ryder Steimle, Stake Interfaith Specialist, Church of Jesus Christ of Latter-Day Saints**

**PLEDGE OF ALLEGIANCE****ROLL CALL****1. Special Presentations****A. FISCAL YEAR 2024-2025 UNAUDITED PRELIMINARY 4TH QUARTER FINANCIAL REPORT**

Presentation by Finance Manager Mariano concerning the unaudited preliminary 4th quarter financial report.

**2. Council Member Reports****3. Oral Communications (Part 1)**

Members of the audience who wish to address Council on matters that are within the jurisdiction of the City of San Clemente, but not separately listed on the agenda, may do so during the Oral Communications portion of the meeting. Speakers may address Council once during either Oral Communications Part 1 or Part 2. A total time limitation of 30 minutes is allocated for Oral Communications Part 1, with each speaker being allotted 3 minutes in which to give his or her presentation. Speaker order is determined by the order in which speaker cards are provided to the City Clerk or Deputy City Clerk at the meeting. Speakers that cannot be accommodated during Oral Communications Part 1 will be invited to address Council during Oral Communications Part 2, which appears on this agenda as Item No. 12. When invited by the Mayor, please step to the podium, and if you wish, state your name and the City in which you reside, and make your presentation. Under the Ralph M. Brown Act, the City Council cannot act on items raised during public comment but may respond briefly to statements made or questions posed, request clarification or refer the item to staff.

**4. Motion waiving reading in full of all Resolutions and Ordinances****5. Consideration of agenda items requiring immediate action**

Per Government Code section 54954.2(b) and 54956.5. Any items agenda items will be considered under New Business, unless otherwise determined by a majority vote of the City Council.

6. **Closed Session Report - City Attorney**
7. **Staff Communications**
8. **Public Hearings**

The Public Hearing process includes a staff presentation, a presentation by the applicant not to exceed ten (10) minutes, and public testimony (not to exceed three minutes per speaker). Following closure of the Public Hearing, the City Council will respond to questions raised during the hearing, discuss the issues, and act upon the matter by motion.

8A. **DE NOVO APPEAL HEARING OF PUBLIC HEARING PROJECT (PHP) 25-323, HANSON HOTEL, A REQUEST TO CONSTRUCT A 61-ROOM BOUTIQUE HOTEL WITH ROOFTOP RESTAURANT, CAFÉS, SUBTERRANEAN PARKING, AND RELATED IMPROVEMENTS, AND FINDING THE PROJECT CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT**

De Novo Public Hearing to consider a development request for the Hanson Hotel, Public Hearing Project (PHP) 25-323, which was approved by the Planning Commission on August 20, 2025, and subsequently appealed to the City Council by a member of the public. The Project includes the development of a three-story, 61 room hotel, with a third-floor rooftop restaurant and bar, two cafes, pool with a bar and restaurant, and a two-level subterranean parking structure with site improvements including walls, hardscape, landscaping, pedestrian improvements, improvements in the City right-of-way, outdoor seating for the restaurants and cafes, amplified music, and full range alcohol service (Type 47 License). The Project is located on a vacant lot at 1801 N. El Camino Real, which is within North Beach/North El Camino Real Focus Area and Gateway in the Mixed Use 1 (MU1) zoning designation. The site is also within the Central Business (CB) District, Architectural (A) Overlay, and Coastal Overlay (MU1-A-CB-CZ).

Staff Recommendation

Continue the public hearing, to a date uncertain, to consider the appeal of Public Hearing Project (PHP) 25-323, Hanson Hotel, to allow staff the time to complete the environmental analysis necessary to fully respond to the issues raised in the appeal.

**8B. INTRODUCTION (FIRST READING) OF ORDINANCE NO. 1796 TO AMEND CHAPTER 8.16 AND TITLE 15 OF THE SAN CLEMENTE MUNICIPAL CODE TO ADOPT THE 2025 CALIFORNIA BUILDING CODE REGULATIONS WITH CERTAIN ADDITIONS, AMENDMENTS, AND DELETIONS**

Public Hearing to consider an ordinance of the City Council of The City of San Clemente, California, amending San Clemente Municipal Code Title 15, Chapters 15.05, 15.08, 15.11, 15.12, 15.14, 15.16, 15.17, 15.18, 15.20, 15.22, 15.23, and Title 8, Chapter 8.16, and adding Chapter 15.13 to the San Clemente Municipal Code, and adopting by reference the 2025 California Building Standards Code (California Code Of Regulations, Title 24), consisting in part of the 2025 California Administrative Code, the 2025 California Building Code, the 2025 California Residential Code, the 2025 California Electrical Code, the 2025 California Mechanical Code, the 2025 California Plumbing Code, the 2025 California Fire Code, the 2025 California Green Building Standards Code, the 2025 California Energy Code, the 2025 California Wildland-Urban Interface Code, the 2025 California Historical Building Code, the 2025 California Existing Building Code, and the 2025 California Referenced Standards Code, together with certain additions, amendments, and deletions thereto, and repealing Ordinance No.1738.

Staff Recommendation

1. Introduce and conduct the first reading of Ordinance No. 1796 entitled AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, AMENDING TITLE 15, CHAPTERS 15.05, 15.08, 15.11, 15.12, 15.14, 15.16, 15.17, 15.18, 15.20, 15.22, 15.23 OF AND TITLE 8, CHAPTER 8.16 OF AND ADDING CHAPTER 15.13 TO THE SAN CLEMENTE MUNICIPAL CODE AND, ADOPTING BY REFERENCE THE 2025 CALIFORNIA BUILDING STANDARDS CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24), CONSISTING IN PART OF THE 2025 CALIFORNIA ADMINISTRATIVE CODE, THE 2025 CALIFORNIA BUILDING CODE, THE 2025 CALIFORNIA RESIDENTIAL CODE, THE 2025 CALIFORNIA ELECTRICAL CODE, THE 2025 CALIFORNIA MECHANICAL CODE, THE 2025 CALIFORNIA PLUMBING CODE, THE 2025 CALIFORNIA FIRE CODE, THE 2025 CALIFORNIA GREEN BUILDING STANDARDS CODE, THE 2025 CALIFORNIA ENERGY CODE, THE 2025 CALIFORNIA WILDLAND-URBAN INTERFACE CODE, THE 2025 CALIFORNIA HISTORICAL BUILDING CODE, THE 2025 CALIFORNIA EXISTING BUILDING CODE, AND THE 2025 CALIFORNIA REFERENCED STANDARDS CODE, TOGETHER WITH CERTAIN ADDITIONS, AMENDMENTS, AND DELETIONS THERETO AND REPEALING ORDINANCE NO.1738.
2. Find that the changes and modifications to the 2025 Editions of the

California Building, Plumbing, Mechanical, Electrical, Residential, Wildland-Urban Interface Code, Existing Building, and Fire Codes are reasonably necessary due to local climatic, geological, or topographical conditions in San Clemente. Other amendments are of an administrative or procedural nature and concern themselves with subjects that are not covered by the Code or are reasonably necessary to safeguard life and property within the City of San Clemente. Adoption of these codes as amended will implement the latest codes in the City, and complies with current State law and Repeals Ordinance No.1738.

3. Set a Public Hearing for November 4, 2025, to consider the adoption of Ordinance No. 1796, and direct staff to advertise the Public Hearing as required by State law.

**9. Unfinished Business**

None.

**10. New Business**

**10A. INTRODUCTION AND FIRST READING OF AN ORDINANCE AMENDING TITLE 6 OF THE SAN CLEMENTE MUNICIPAL CODE RELATING TO ANIMAL CONTROL, WELFARE, AND LICENSING REQUIREMENTS WITHIN THE CITY OF SAN CLEMENTE**

Staff Recommendation

Introduce and conduct the first reading of Ordinance No. 1797 entitled AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, AMENDING TITLE 6 OF THE SAN CLEMENTE MUNICIPAL CODE RELATING TO ANIMAL CONTROL WITHIN THE CITY OF SAN CLEMENTE.

**10B. RESIGNATION OF ARTS AND CULTURE COMMITTEE MEMBER AND COMMUNITY SAFETY AND WELFARE COMMITTEE MEMBER**

Staff Recommendation

1. Accept the resignations of Tiffany Campbell from the Arts and Culture Committee and Kelli Gallion-Sholler from the Community Safety and Welfare Committee, with regret.
2. Provide direction to Staff on whether to leave the vacancies open or solicit applications to fill the remainder of Ms. Campbell's and/or Ms. Gallion Sholler's term (June 2027).

**10C. REVIEW OF THE CARS AND COFFEE EVENT, AN APPROVED WEEKLY EVENT UNDER CONDITIONAL USE PERMIT 22-328, FOR PERMITTED EVENTS AT THE OUTLETS AT SAN CLEMENTE, AND CONSIDERATION TO INITIATE A PUBLIC HEARING PURSUANT TO SAN CLEMENTE MUNICIPAL CODE SECTION 17.12.175 - CITY INITIATED CHANGES OR REVOCATION OF APPROVED APPLICATIONS**

Staff Recommendation

Provide direction on whether to initiate a public hearing to modify or revoke Conditional Use Permit 22-328 at a noticed public hearing in accordance with San Clemente Municipal Code Section 17.12.175.

**10D. INFORMATIONAL REPORT ON THE CITY'S HOUSING ELEMENT IMPLEMENTATION & AFFORDABLE HOUSING OPPORTUNITIES**

Staff Recommendation

Receive and file the Administrative Report, dated October 21, 2025 and on file with the City Clerk, which will:

1. Maintain the directive of staff to implement the goals, strategies, programs, and objectives of the Housing Action Plan as certified by the State of California through the 2021-2029 Housing Element.
2. Allow staff to continue evaluating potential sites for affordable housing development through the pending Real Estate Asset Management Plan, and return with feasibility analyses for Council consideration at a later date.

**10E. REFERRAL OF THE LODGE HOTEL PROJECT AT 401 W. AVENIDA VISTA HERMOSA TO THE DESIGN REVIEW SUBCOMMITTEE, PURSUANT TO THE SAN CLEMENTE MUNICIPAL CODE SECTION 17.12.025**

(Agendized by Councilmember Loeffler, with the support of Councilmember Enmeier, Councilmember Cabral and Councilmember Wu, at the October 7, 2025 City Council meeting.)

Staff Recommendation

Continue item and future consideration of Resolution No. 25-158, which would refer the Lodge Hotel project to the Design Review Subcommittee for guidance on compliance with San Clemente Municipal Code standards related to lighting and noise contained within San Clemente Municipal Code 17.24.130 and San Clemente Municipal Code 8.48, respectively.

**10F. DISCUSSION ABOUT AND POTENTIAL MODIFICATION OF CITY COUNCIL POLICY 1201-11, SPECIFICALLY SECTIONS 4.5.4 AND 4.5.6 RELATING TO PLACEMENT OF ITEMS ON THE CITY COUNCIL MEETING AGENDA BY MEMBERS OF THE CITY COUNCIL AND RECONSIDERATION OF PREVIOUS ACTIONS OF THE CITY COUNCIL - UPDATED AND MODIFIED CONSISTENT WITH CITY COUNCIL DIRECTION ON OCTOBER 7, 2025**

(Continued from the October 7, 2025 City Council meeting.)

Staff Recommendation

Modify City Council Policy 1201-11 regarding placement of items on the City Council agenda to avoid discussion of items that are not on the current agenda and to allow members of the City Council to have a short discussion about future agenda items before they are placed on the agenda, and clarification of the process to reconsider previous actions of the City Council.

**11. Consent Calendar**

All items listed on the Consent Calendar are considered to be routine and will be enacted by one motion without discussion unless Council or Staff requests removal of an item for separate discussion and action.

**A. City Council Minutes**

Staff Recommendation:

- (1) APPROVE THE REGULAR CITY COUNCIL MEETING MINUTES OF OCTOBER 7, 2025.

**B. Commission/Committee Minutes**

Staff Recommendation:

Receive and file the following:

- (1) BEACHES, PARKS & RECREATION COMMISSION ADJOURNED REGULAR MEETING MINUTES OF AUGUST 26, 2025.
- (2) DESIGN REVIEW SUBCOMMITTEE REGULAR MEETING MINUTES OF SEPTEMBER 24, 2025.
- (3) PLANNING COMMISSION REGULAR MEETING MINUTES OF OCTOBER 8, 2025.
- (4) ZONING ADMINISTRATOR REGULAR MEETING MINUTES OF OCTOBER 9, 2025.

**C. Warrant Register**

(1)	APPROVE WIRE TRANSFER NOS. 3316 THROUGH 3324 AND WARRANT NOS. 607424 THROUGH 607543, PAID ON 10-3-25, IN THE AMOUNT OF	\$1,243,640.00
(2)	APPROVE WARRANT NOS. 607544 THROUGH 607694, PAID ON 10-10-25, IN THE AMOUNT OF	\$2,907,650.06
	TOTAL WARRANT REGISTER	\$4,151,290.06

**Payroll Register**

AUTOMATIC DEPOSIT ADVISES 106689 THROUGH 107008, FOR THE PERIOD 9-15-25 THROUGH 9-28-25, PAID ON 10-3-25, IN THE AMOUNT OF	\$572,666.32
TOTAL PAYROLL REGISTER	\$572,666.32

**11D. CONSIDERATION OF APPROVING THE ARTS AND CULTURE COMMITTEE  
FY 2025-26 WORK PLAN AND MAKING FINDINGS UNDER THE  
CALIFORNIA ENVIRONMENTAL QUALITY ACT RELATED THERETO**

Arts and Culture Committee and Staff Recommendation

Adopt Resolution No. 25-159, which will:

1. Make findings under the California Environmental Quality Act as to the items on the work plan.
2. Approve the Arts and Culture Committee 2025-26 Work Plan.

**11E. NOTICE OF COMPLETION - BONITO CANYON PARK PLAYGROUND  
SHADE STRUCTURE WITH TWO OTHER COMPONENTS  
(RELANDSCAPING OF SLOPE AND EXPANDED BIKE RACKS) PENDING  
COMPLETION**

Staff Recommendation

Adopt Resolution No. 25-160, which will:

1. Accept the Bonito Canyon Park Shade Structure, CIP No. 15105, from the contractor, Landscape Structures, Inc.
2. Authorize the City Clerk to execute and record Notice of Completion for the Bonito Canyon Park Shade Structure.

3. Authorize the City Clerk to release the payment bond 35 days from the recordation of the Notice of Completion upon verification with the Engineering Division that no liens have been levied against the contractor, Landscape Structures, Inc.
4. Authorize the City Clerk to release the performance bond.

**11F. NOTICE OF COMPLETION - EL CAMINO REAL CORRIDOR RUNOFF TREATMENT PROJECT**

Staff Recommendation

Adopt Resolution No. 25-161, which will:

1. Accept the El Camino Real Runoff Treatment Project, CIP Project No. 26802, from the contractor, G2 Construction, Inc.
2. Authorize the City Clerk to execute and record the Notice of Completion for the El Camino Real Runoff Treatment Project.
3. Authorize the City Clerk to release the payment bond 35 days from the recordation of the Notice of Completion upon verification with the Engineering Division that no liens have been levied against the contractor, G2 Construction, Inc.
4. Authorize the City Clerk to release the performance bond for this project upon receipt of a warranty bond in a form acceptable to the Public Works Director/City Engineer in the amount of 25% of the total construction cost.

**11G. CONTRACT AMENDMENT - PEDESTRIAN AUDIBLE WARNING SYSTEM REHABILITATION PROJECT, TO EXTEND THE CONTRACT TERM UNTIL THE SUCCESSFUL COMPLETION OF THE PROJECT**

Staff Recommendation

Adopt Resolution No. 25-162, which will:

1. Approve an amendment to the Professional Consultant Services Agreement with Pacific Railway Enterprises, Inc. for the Pedestrian Audible Warning System Rehabilitation Project to extend the contract term until the successful completion of the project.
2. Approve, and authorize the City Manager to execute, Amendment No. 1 to Contract No. C24-58, by and between the City of San Clemente and Pacific Railway Enterprises, Inc., providing for the Pedestrian Audible Warning System Rehabilitation Project, to extend the contract term until the successful completion of the project, in a form substantially similar to Attachment 2 of the Administrative Report dated October 21, 2025 and on

file with the City Clerk.

**11H. CONTRACT AWARD - DIGESTER NO. 2 STRUCTURAL AND MECHANICAL REHABILITATION, AND FINDING THE PROJECT CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT**

Staff Recommendation

Adopt Resolution No. 25-163 which will:

1. Find the Digester No. 2 Structural and Mechanical Rehabilitation, CIP Project No. 12204 categorically exempt from the California Environmental Quality Act (CEQA) under Class 1 (Existing Facilities, 14 CCR section 15301) of the State CEQA Guidelines.
2. Award the Digester No. 2 Structural and Mechanical Rehabilitation to Vicon Enterprise, Inc.
3. Approve, and authorize the City Manager to execute, Contract No. C25-52, by and between the City of San Clemente and Vicon Enterprise, Inc., providing for the Digester No. 2 Structural and Mechanical Rehabilitation, in an amount not to exceed \$715,000, in a form substantially similar to Contract No. C25-52, Attachment 2 of the Administrative Report dated October 21, 2025 and on file with the City Clerk.

**11I. CONTRACT AWARD - CAMINO MIRA COSTA MEDIAN ISLAND, APPROVING THE MODIFIED PEDESTRIAN REFUGE ISLAND DESIGN, AND FINDING THE PROJECT CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT**

Staff Recommendation

Adopt Resolution No. 25-164, which will:

1. Find the Camino Mira Costa Median Island, CIP Project No. 15323, categorically exempt from the California Environmental Quality Act (CEQA) under Class 1 (Existing Facilities, 14 CCR section 15301) of the State CEQA Guidelines.
2. Approve the modified design as illustrated in Attachment 4 of the Administrative Report, dated October 21, 2025 and on file with the City Clerk, as follows:
  - a. Pedestrian refuge island in the painted median on Camino Mira Costa.
  - b. Signage and flashing beacons to alert approaching drivers about the presence of pedestrian refuge island and crossing pedestrians.

- c. PED XING markings in the vehicular travel lanes leading up to the refuge island.
  - d. 30-foot red curb on both sides of Camino Mira Costa in front of Mira Costa Park.
3. Award the Camino Mira Costa Median Island construction contract to Gentry General Engineering, Inc. as lowest responsible and responsive bidder.
  4. Approve, and authorize the City Manager to execute, Contract No. C25-53, by and between the City of San Clemente and Gentry General Engineering, Inc., providing for the Camino Mira Costa Median Island, in an amount not to exceed \$74,846, in a form substantially similar to Attachment 3 of the Administrative Report dated October 21, 2025 and on file with the City Clerk.
- 11J. **CONSIDERATION OF ADOPTING THE 2025 SEWER SYSTEM MANAGEMENT PLAN, DESIGNATING A LEGALLY RESPONSIBLE OFFICIAL AS REQUIRED BY THE REGIONAL WATER QUALITY CONTROLS BOARD'S WASTE DISCHARGE REQUIREMENTS, AUTHORIZING THE CITY MANAGER AND THE UTILITIES MANAGER TO APPROVE ANY FURTHER MINOR UPDATES TO THE PLAN, AND FINDING THE PROJECT CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT**

Staff Recommendation

Adopt Resolution No. 25-165, which will:

1. Find the actions categorically exempt from the California Environmental Quality Act (CEQA) under Class 8 of the State CEQA Guidelines, Section 15308 - Actions By Regulatory Agencies for the Protection of the Environment.
2. Appoint the Utilities Manager as the Legally Responsible Official under the Regional Water Quality Controls Board's Waste Discharge Requirements.
3. Approve and adopt the 2025 Sewer System Management Plan.
4. Authorize the City Manager and Utilities Manager to approve any future minor updates mandated by the State Water Resources Control Board regarding the Sanitary Sewer Management Plan, Sanitary Sewer Overflow Prevention Plan and Sanitary Sewer Overflow Emergency Response Plan.

**11K. CONSIDERATION OF A RESOLUTION APPROVING FINAL PARCEL MAP 2025-109, 214 WEST MARIPOSA DUPLEX CONDOMINIUM SUBDIVISION**

Staff Recommendation

Adopt Resolution No. 25-155, which will:

1. Approve the Final Parcel Map 2025-109 as it conforms to the requirements set forth in the Subdivision Map Act and the previously approved Tentative Parcel Map.
2. Accept on behalf of the City of San Clemente the water rights as dedicated.
3. Authorize and direct the Public Works Director/City Engineer to execute the Final Parcel Map.
4. Authorize and direct the City Clerk to execute and submit the Final Parcel Map for recordation with the County of Orange Recorder's Office.

**11L. CONSIDERATION OF A RESOLUTION APPROVING AN EASEMENT FOR RIGHT OF WAY, CONSTRUCTION, AND MAINTENANCE FOR THE RESERVOIR NO. 5 SITE FROM RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION, AUTHORIZING THE CITY MANAGER TO NEGOTIATE, FINALIZE AND EXECUTE THE EASEMENT, ACCEPTING THE EASEMENT RIGHTS AS DEDICATED AND FINDING THE ACTIONS CATEGORICALLY EXEMPT UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT**

Staff Recommendation

Adopt Resolution No. 25-166, which will:

1. Find the actions categorically exempt from the California Environmental Quality Act (CEQA) under Class 1 of the state CEQA Guidelines Section 15301 (14 CCR Section 15301, Existing Facilities).
2. Approve, and authorize the City Manager to negotiate, finalize and execute an easement (D-543) for the Reservoir 5 site with Rancho San Clemente Community Association similar to the Easement Deed shown in Attachment 2 of the administrative Report dated October 21, 2025 and on file with the City Clerk, with any revisions necessary and advisable in consultation with the City Attorney.
3. Authorize the City Manager to negotiate and finalize the exhibits to such Easement Deed, including Exhibit A (legal description) and Exhibit B (Plat Map) of the Administrative Report dated October 21, 2025 and on file with the City Clerk, to cover the area needed for City purposes as generally

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shown in Attachment Number 3 of the Administrative Report dated October 21, 2025 and on file with the City Clerk.

4. Accept the dedication and authorize the City Manager to execute a certificate of acceptance of the easement for the Reservoir 5 site.

**12. Oral Communications (Part 2)**

Members of the audience who wish to address Council on matters that are within the jurisdiction of the City of San Clemente, but not separately listed on the agenda, may do so during the Oral Communications portion of the meeting. When invited by the Mayor, please step to the podium, and if you wish, state your name and the City in which you reside, and make your presentation, not to exceed three minutes. Under the Ralph M. Brown Act, the City Council cannot act on items raised during public comment but may respond briefly to statements made or questions posed, request clarification or refer the item to staff.

**13. Future Agenda Items**

**14. Reports**

- A. City Attorney
- B. City Manager

**15. Adjournment**

The next Regular City Council Meeting is scheduled to take place on November 4, 2025. Closed Session will begin at 4:30 p.m. and the Regular Business Meeting will begin at 5:30 p.m. The meeting will take place in the Council Chambers, located at 910 Calle Negocio, 2nd Floor, San Clemente.

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## CITY COUNCIL MEETING PROCEDURES

### ***RULES FOR ADDRESSING COUNCIL***

- Members of the public may address the City Council on matters within the jurisdiction of the City of San Clemente.
- If you wish to address Council, please complete one of the blue speaker cards located at the entrance to the Council Chambers and turn it in to the City Clerk or Deputy City Clerk.
- Persons wishing to address Council concerning an agenda item will be invited to address Council during the time that Council is considering that particular agenda item. Persons wishing to address Council concerning a non-agenda item will be invited to address Council during the "Oral Communications" portion of the meeting.
- When invited by the Mayor, please step to the podium, and if you wish, state your name and the City in which you reside, and make your presentation. Please limit your presentation to three minutes.

#### **PRESENTATION OF WRITTEN MATERIALS TO COUNCIL**

In order to ensure that Councilmembers have adequate time to consider written materials concerning agenda items, it is strongly recommended that such materials be submitted to the City Clerk by noon the date preceding the Council meeting.

#### **MEETINGS RECORDED AND TELEVISED**

City Council meetings are broadcast live and are replayed periodically on Cox Communications Local Access Channel 854. Meetings are also available for live-stream or post meeting viewing from the City's website. Meetings are also recorded via audio CD and/or DVD and retained as a City record in accordance with the City's records retention schedule.

#### **USE OF ELECTRONIC VISUAL AIDS BY PUBLIC AT MEETINGS**

To allow staff adequate time to confirm software compatibility, individuals wishing to utilize electronic visual aids to supplement their oral presentations at the meeting, must submit the electronic files to the City Clerk by no later than 12:00 p.m. on the day of the meeting. Only compatible electronic formats will be permitted to be used on City audio/visual computer equipment. Staff makes no guarantee that such material will be compatible, but will use its best efforts to accommodate the request. Electronic presentations shall be limited to visual media, without prerecorded audio narration, that augment a live verbal presentation addressed to the City Council. The display of visual media shall be ancillary to, and not presented in place of, live verbal narration. Members of the public shall not be permitted to connect equipment to the City's computer system. Members of the public shall not be permitted to access the internet from the City's computer equipment. Visual presentations must be provided to the City Clerk in a display-ready format. In no case shall Staff be required to develop a presentation for public use. This prohibition includes, but is not limited to, compiling of City records, downloading data from websites, or gathering or modifying data provided by the public.

#### **LENGTH OF MEETINGS**

At 11:00 p.m., the City Council will determine which of the remaining agenda items can be considered and acted upon at this meeting and will continue all other agenda items to a future meeting.

#### **AMERICANS WITH DISABILITIES ACT**

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the City Clerk at (949) 361-8200. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

#### **COMMUNICATION DEVICES**

To minimize meeting distractions and sound system interference, please be sure all personal communication devices are turned off or on silent mode.

**MEETING SCHEDULE**

Regular Council Meetings are held on the first and third Tuesdays of each month in the Council Chambers, located at 910 Calle Negocio, 2nd floor, San Clemente. Closed Session are considered at 5:00 p.m. and the Business Meeting begins at 6:00 p.m. Additional meetings of the City Council may be called as needed.

**AGENDAS, ADMINISTRATIVE REPORTS AND SUPPLEMENTAL WRITTEN MATERIALS**

Agendas and Administrative Reports are available for review and/or copying at the City Clerk's Department as soon as agendas are posted, by accessing the City's website at [www.san-clemente.org](http://www.san-clemente.org). An "Inspection Copy" of agenda materials is also located at the entrance to the Council Chambers during meetings for public review. All written material distributed to a majority of the Council after the original agenda packet was distributed is available for public inspection in the City Clerk's Department, located at 910 Calle Negocio, San Clemente, during normal business hours.

The City Clerk's Department offers an agenda packet subscription service free of charge. If you wish to receive email copies of City Council agendas, which include hyperlinks to staff reports and other back-up material, register at <http://san-clemente.org/enotification>.